

Grace King High School Alumni Association

Slogan: Fighting for the Irish

Description and Purpose

The Grace King High School Alumni Association is a group of people with one common interest, Grace King High School. The Association consists of Alumni from every graduating class, former and current faculty members, administrators and community activists that wish to support Grace King High School. The organization helps to organize reunions, social events and raise money for the school and future scholarship recipients.

Mission Statement

The Grace King High School Alumni Association seeks to embrace the differences and unique qualities of its members through social interaction and collaboration. Through our collaborative partnerships we will seek various ways to support Grace King High School, its Students and Alumni.

Vision

- Each member of the new graduating class joins the association.
- Creation of support programs for all extracurricular programs.
- Creation of Scholarship Programs
- Actively support, by attending athletic events.
- Growth of the Association every year.

Official Logo¹



¹ Adopted at the GKHSAA General Membership Meeting, July 10, 2010

BY-LAWS OF THE GRACE KING HIGH SCHOOL ALUMNI ASSOCIATION

ARTICLE I: Names of the Association

Sec. 1

The name of this Association shall be:
Grace King High School Alumni Association, Inc.

Sec. 2

The abbreviated names shall be GKH Alumni Association, Inc. or GKHSAA, Inc.

Sec. 3

The Educational Honor Society of the Association shall be:
Gamma Kappa Sigma or ΓΚΣ and represents "Grace King Students"

ARTICLE II: MEMBERSHIP

Sec. 1

The membership of this Association shall consist of all members of the Grace King High School Alumni Association who have satisfied all financial obligations of the Association.

Sec. 2

"Member(s) in good standing" shall mean any member of the Association who has paid his current annual dues to the Association.

Sec. 3

- (a) Any graduate of Grace King High School, located in Metairie, Louisiana may become an Alumnus Member of the Association.
- (b) Any person that held a faculty or administrative position at Grace King High School may become a member of the Association as a Faculty Member.
- (c) Any person that wishes to support Grace King High School may become a member as a Friend of the Fighting Irish Member.
- (d) Any current student of Grace King High School in good academic standing may join as a Student Member.

Sec. 4

The voting power of each member of the Association shall be equal to that of every other member of the Association. Each member in good standing shall be entitled to one vote upon all propositions submitted to the members.

ARTICLE III: GOVERNMENT

Sec. 1

General management and control of the affairs, funds, and property of this Association shall be vested in a Board of Directors, which shall be elected at the annual meeting of the Association.

Sec. 2

(a) The Board of Directors shall consist of nine (9) Alumnus Members in good standing and two (2) Student Members, current Grace King High School Students in good standing with Grace King High School and its governing bodies, in relation to serving as an officer in a registered school organization.

(b) The Alumnus Members of the Board of Directors shall be nominated by the Nominating Committee as hereinafter set out, provided that any three (3) members in good standing may nominate any other Alumnus Member in good standing for director by handing the name of the nominee in writing and signed by the three (3) members to the secretary at the annual meeting prior to the time of balloting.

(c) The two (2) Student Members of the Board of Directors shall be the duly elected president of the Grace King High School Student Government and the duly elected president of the Grace King High School graduating senior class: their terms of office on the Board shall be one (1) year from the date of being sworn in. These appointments must be approved by the current Grace King High School Principal and the student's parent(s) or legal guardian(s). In the event, such an approval cannot be made, the current President of the Grace King High School Alumni Association, with approval of the Board of Directors, shall appoint two (2) members from the Association Membership and that person(s) shall serve until such approval is made or for the remainder of the unexpired term.

Sec. 3

Directors shall assume office at the adjournment of the annual meeting at which they are elected and shall serve for two (2) years or until their successors are elected and accept office. At the annual meeting at which these By-Laws are enacted four (4) of the alumni directors shall be elected for terms of one (1) year and the five (5) alumni directors, elected to serve as officers, shall be elected for two (2) year terms. At the second annual meeting, four (4) alumni directors shall be elected for two (2) year terms. At the third annual meeting, five (5) alumni directors shall be elected for two (2) year terms. After the third annual meeting, alumni directors shall be elected at the annual meeting, rotating four (4) alumni directors and five (5) alumni directors every other year, to serve for a two (2) year term.

Sec. 4

The Board of Directors shall meet upon call of the President, or upon the request in writing of any three (3) members of the Board of Directors, at such time and place as the President of the Board of Directors may designate, provided that notice thereof shall have been given to all members of said Board of Directors not less than three (3) days prior to said meeting.

Sec. 5

Five (5) members of the Board of Directors shall constitute a quorum sufficient for the transaction of all business.

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Sec. 6

A majority vote of all the members of the Board of Directors shall be required for the settlement of all questions regarding the purchase or transfer of property.

Sec. 7

During the tenure of his office, should it become impossible for the President to fulfill his duties, his office may be vacated by resignation accepted by a majority vote of the Board of Directors. The Vice President will then accede to the office of President and a new Vice President shall be elected by the Board of Directors. During the tenure of his office should it become impossible for any alumnus member of the Board of Directors to fulfill the duties of his office, his office may be vacated by resignation accepted by a majority vote of the Board of Directors. Vacancies among alumni members of the Board of Directors shall be filled by a majority vote of the remaining members of the Board of Directors from among the Alumni members in good standing of the Association and such appointment shall be for the remainder of the unexpired term.

Sec. 8

At the annual meeting at which these By-Laws are enacted, dues shall be set at Twenty Dollars (\$20.00) for the first year. The Board of Directors shall set the amount of the annual dues to be paid by members of the Association thereafter.

Sec. 9

The Board of Directors shall have the power to elect or appoint all necessary officers not otherwise herein provided and to employ agents, factors, clerks and workmen,- to require any of them to give such bond for the faithful discharge of their duties, to dismiss any appointed officer, committee or employee and generally to control all the officers of the Association.

Sec. 10

The Board of Directors, in addition to the powers and authority herein expressly and specifically conferred upon it, may exercise any and all such other powers and do such other things as it may be lawfully authorized or required to do by the laws of the State of Louisiana.

ARTICLE IV: MEETINGS

Sec. 1

The annual meeting for the election of directors and the transaction of business shall be held on July 8th or as near as possible to that date each year. Notice in writing of such annual meeting shall be given to all members not less than fifteen (15) days prior to the date of such annual meeting.

Sec. 2

(a) Social meetings may be called by the Reunion and Social Committee Chair or the President upon five (5) days notice, but such meetings shall be purely social and no business shall be transacted thereat.

(b) Educational meetings may be called by the Educational Committee Chair or the President upon five (5) days notice, but such meetings shall be purely educational and no business shall be transacted thereat.

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Sec. 3

Special meetings of the Association may be called by the President or any six (6) members of the Board of Directors, or upon written petition to the president of the Board of Directors by a minimum of fifteen (15) members in good standing. Notice of such special meeting must have been sent to each member in writing, not less than fifteen (15) days prior to the date of such meeting. No business other than that for which said meeting was called shall be transacted at such meeting.

Sec. 4

(a) The members in good standing present or represented by proxy and a quorum of the Board of Directors at any meeting shall constitute a quorum sufficient for the transaction of all business.

(b) Committees must have at least three (3) committee members present in order to conduct business at committee meetings.

Sec. 5

A majority vote of all members in good standing present or represented by proxy at a legally constituted meeting shall be sufficient for the settlement of all questions coming before the meeting.

Sec. 6

The order of business at the annual general membership meeting² shall be:

1. Roll call
2. Reading and Acceptance of the minutes of the last meeting
3. Reports of officers
4. Reports of the Board of Directors
5. Reports of committees
6. Unfinished business
7. New business
8. Election of Directors
9. Remarks
10. Adjournment

Sec. 7

In the event there is a question of decorum or situations in which these by-laws do not address, Robert's Rules of Order shall be used as a guide.

ARTICLE V: OFFICERS

Sec. 1

The officers of the Association shall be a President, Vice President, Secretary, Treasurer and Parliamentarian each of whom shall be an Alumnus Member in good standing.

Sec. 2

The officers shall be elected by the Board of Directors from the Alumni Members of the Board of Directors at a meeting immediately following the annual meeting of the

² Amended at the GKHSAA annual meeting, July 10, 2010

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Association. The officers shall assume office immediately upon their selection, and serve until their successors shall be named.

Sec. 3

The President shall preside at all meetings of the Association and the Board of Directors. He shall with the Secretary, sign all written contracts and obligations of the Association. He shall appoint all committees with the concurrence of the Board of Directors.

Sec. 4

The Vice President shall assist the President and perform the duties of the President in the absence of that officer and shall succeed to the Presidency if that office becomes vacant.

Sec. 5

The Secretary shall keep the records and proceedings of all meetings of the Association and of the Board of Directors. He shall have custody and be charged with the safe-keeping of the corporate seal and all records, papers, and documents of the Association. He shall keep and maintain at all times a current list of the members in the Association, and such list when certified by the Secretary and the Treasurer, shall be prima-facie evidence of the right of the persons named therein to participate in the affairs of this Association as members in good standing. He shall see that all reports or other documents required by any competent governmental authority are properly and timely filed on behalf of the association. He shall also have the power to affix the seal of the Association to any instrument requiring such seal and the Secretary's signature.

Sec. 6

The Treasurer shall keep a full and accurate account of the receipts and disbursements of the Association on the books belonging to the Association, and he shall deposit in such bank or banking institutions as may from time to time be selected by the Board of Directors all funds, moneys and other valuable effects of the Association in the name and to the credit of the Association. He shall be the Chief disbursing officer of the Association. He shall render to the Board of Directors at least annually, and more often if required, a complete and accurate account of such transactions. He shall also submit a written report to the membership at the annual meeting a summary of such transactions. He shall keep the President advised of any expenditures to be incurred or funds to be provided, in order that the President may make arrangements for the consummation of such financial matters. He shall with the Secretary annually certify a list of all members of the Association who are in good standing. He shall assure that all Federal, State, and Local Tax Forms are filed in a timely manner following each fiscal year.

Sec. 7

The Parliamentarian shall ensure proper decorum at all board meetings. If the Parliamentarian is absent, the President shall appoint another board member to fulfill his duties for that meeting until the Parliamentarian returns to said meeting.

Sec. 8

All officers shall also perform such other duties as the Board of Directors may, from time to time, direct.

ARTICLE VI: COMMITTEES

Sec. 1

- (a) The Nominating Committee shall consist of five (5) members.
- (b) The members³ shall be appointed by the President, with approval of the board.
- (c) This committee shall recommend candidates for the Alumni Members of the Board of Directors to be elected at the annual meeting.

Sec. 2

- (a) The Educational Committee shall be appointed by the President with the approval of the Board of Directors and shall consist of at least five (5) members in good standing.
- (b) This committee shall plan and have charge of all meetings held for discussion of general educational and scientific subjects and the reading of papers, magazines, and periodicals relating thereto.
- (c) This committee shall be responsible for the maintenance of the preservation of the Association library.
- (d) This committee shall be responsible for developing scholarship funds that can be awarded to graduating seniors, members and association family members. If there is ever a question of priority, graduating seniors shall be first.
- (e) With final approval of the board, this committee shall be responsible for establishing and inviting members into the Association's Honor Society, Gamma Kappa Sigma (ΓΚΣ).

Sec. 3

- (a) The Reunion and Social Committee shall be appointed by the President with the approval of the Board of Directors and shall consist of at least five (5) members in good standing with only one (1) Alumnus Member from each graduating year.
- (b) The Reunion and Social Committee shall be responsible for organizing reunions and any other social events sanctioned by the Grace King High School Alumni Association.

Sec. 4

- (a) The RAPP (Recruitment, Advertisement, Promotion and Publicity) Committee shall be appointed by the President with the approval of the Board of Directors and shall consist of at least five (5) members in good standing.
- (b) The RAPP Committee shall be responsible for recruiting new members, advertising the Association and any events or meetings, promotion of the Association to the general public, and publicizing events, meetings and the association through various media outlets.
- (c) The RAPP Committee shall also be responsible for creation of and upkeep of the Association website.

Sec. 5

³ Amended at the GKHSAA annual meeting, July 10, 2010

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- (a) Chapters may be formed if there are at least five (5) members of the said chapter, the chapter shall establish a name, upon approval of the board.
- (b) Each chapter formed will be considered a standing committee of the association until such time that chapter is dissolved.
- (c) The chair of the chapter or his designee shall give a written report to the association at the annual meeting or at other times as requested by the board.
- (d) Each member of the chapter is responsible for paying dues to the association.
- (e) Upon dissolution of the chapter, voluntarily or involuntarily, all the property and assets held by the chapter shall be turned over to the Grace King High School Alumni Association.
- (f) When there is a question of rules or procedures of or by the chapter, these by-laws shall take president; the Board of Directors shall have final say in all matters pertaining to the committee.

Sec. 6

Committees shall have the authority to create sub-committees to aid in there mission or purpose, with the approval of the Board of Directors. As soon as the goals of the sub-committee have been attained, the sub-committee shall be dissolved.

ARTICLE VII: AMENDMENTS

The By-Laws may be amended by a two-thirds (2/3) vote of all the members in good standing present or represented by proxy at any legally constituted annual or special business meeting of the Association, provided that notice in writing of such amendment shall have been given to all members not less than fifteen (15) days prior to the date of said meeting.

ARTICLE VIII: DISSOLUTION

Sec. 1

Upon dissolution, voluntarily or involuntarily, all the property and assets held by this Association at that time, after the payment of all just debts, shall be distributed in whole to Grace King High School, an accredit school in the Parish of Jefferson, to be held by the school for a period of not less than ten (10) years in any fund administered by the current Principal and the Jefferson Parish School Board to be returned to a duly constituted association or corporation formed for the purpose of re-establishing a Grace King High School Alumni Association in connection with Grace King High School or its successors.

Sec. 2

If at the end of ten (10) years it has not been possible to re-establish the Grace King High School Alumni Association or its successors, the assets being held by the said Grace King High School and Jefferson Parish School Board shall be paid into any non-current-expense fund administered by that said Principal and Jefferson Parish School Board, as decided in regular meeting of the said Jefferson Parish School Board.

Sec. 3

In the event that Grace King High School, an accredit school in the Parish of Jefferson, or the Jefferson Parish School Board, are no longer in existence or for any reason fail to continue in operation as educational institutions, refuse to accept the funds so designated, or are incapable of receiving such assets, distribution of assets

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remaining at that time shall be made to the University of New Orleans Foundation, for the purpose of establishing a general scholarship fund in the name of Grace King High School to be administered, regulated and used in perpetuity under the rules and regulations set forth by the governing authority of the University of New Orleans Foundation in consultation and agreement with appropriate administrative officers of the University of New Orleans Foundation, the University of New Orleans, or its successors.

Acceptance of these By-laws

We, the undersigned, hereby accept and agree to the above by-laws of the Grace King High School Alumni Association. These by-laws laws are hereby enacted on the 8th day of July in the year 2009 at Carmines Italian & Seafood Grill in Metairie, Louisiana.

The original is on file with the registered agent with signatures affixed.